

# **CHANGE ANNOUNCEMENT**

## **SMALL BUSINESS/SELF EMPLOYMENT VENTURES MANUAL CHAPTER ON VRIS**

**EFFECTIVE AUGUST 14, 2006**

### **CHANGES**

Vocational Rehabilitation has a contract with The Abilities Fund (Christine Hess, Program Manager) to provide self-employment consultation. Referrals to this program start 9/1/06.

### **VRIS UPDATE**

The Small Business/Self Employment Ventures manual chapter on VRIS has been revised. Please refer to this for specific instructions. It is found at Program Manual, Main Menu, Community Services.

### **FORMS REVISED**

The Self Employment Pre-Assessment form you have been using has been removed from the forms on VRIS. You will now use the referral form on The Abilities Fund website. This referral form will include many of the items taken from the Self Employment Pre-Assessment form. You will need to involve the consumer in completing this form. The actual referral form may not be on their website currently but will be by 9/1/06. The Abilities Fund will be offering workshops throughout the year. Attendance is strongly recommended prior to making referrals.

### **TEAM COMMUNICATION**

Office Directors should review the revised chapter with staff during a team meeting. The referral form should be printed off of The Abilities Fund website and reviewed with staff.

### **LEADERSHIP CONTACT**

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